



# ***IN-HOME SERVICES VOUCHER***

## **WHAT IS THE IN-HOME SERVICES VOUCHER PROGRAM?**

- The goal of the In-Home Services Voucher program is to help older adults remain in their homes and live in the community as independently as possible. The program serves adults age 60 and older. Preference and priority shall be given to those eligible persons with the greatest social and economic need with attention to low-income older adults and older adults residing in rural areas.

## **HOW DO I QUALIFY FOR AN IN-HOME SERVICES VOUCHER?**

- To qualify for a voucher, an individual must reside within Larimer County and be 60 years of age or older. For homemaker services an individual must be unable to perform at least two Instrumental Activities of Daily Living (IADLs) without substantial human assistance. For personal care services an individual must be unable to perform at least two Activities of Daily Living (ADLs) without substantial human assistance. (Substantial human assistance includes verbal reminding, physical cueing, or direct supervision.)
  - Instrumental Activities of Daily Living (IADLs) include meal preparation, housework, laundry, shopping, medication management, appointment management, money management, accessing resources, transportation and using the telephone.
  - Activities of Daily Living (ADLs) include mobility, transfers, bladder and bowel care, bathing, dressing, eating and hygiene.
- If you are interested in receiving services under this voucher program, please contact the Office on Aging. A staff person will visit with you on the phone about the program.

## **WHAT DOES THE IN-HOME SERVICES VOUCHER PROGRAM PROVIDE?**

- This voucher program provides homemaker and personal care services which are provided by a licensed home care agency under contract with the Office on Aging.
- The homemaker services provided consist of light housekeeping to maintain an adequate living environment when the individual regularly responsible for these activities is temporarily absent or unable to manage the home and care for him or herself. Homemaker services consist of light housekeeping duties such as, dusting, mopping, vacuuming, sweeping, wiping counters and stove top, gathering trash, cleaning bathrooms, making the bed, discarding food, and washing dishes. Light housekeeping does not include the use of ladders, standing on chairs, scrubbing floors on hands and knees, moving furniture or boxes.

- The personal care services are provided to individuals of weight bearing status and consists of stand-by and hands-on assistance with showering, dressing, organizing clothing and hair groom assistance.
- Individuals approved for an In-Home Services Voucher typically receive two hours of homemaker services either every week or every other week depending on the individual's needs. If an individual is also approved for personal care, one additional hour per week may be added to allow time for the care provider to assist with showering.

## WHAT TO EXPECT AND GUIDELINES IF YOU HAVE AN IN-HOME SERVICES VOUCHER

- Every six months, the Office on Aging will contact you to update the assessment and to review your care needs and services. If you continue to meet eligibility criteria, your In-Home Services Voucher may be reauthorized every six months as long as there is available funding. Provider agencies are required to complete a home visit once every ninety (90) days for your services to continue.
- Individuals who are approved for Long Term Care Medicaid benefits are not eligible to receive an In-Home Services Voucher. Your voucher will terminate if you are approved for Long Term Care Medicaid when you start receiving benefits.
- If an individual with an In-Home Services Voucher is hospitalized or out of the home for a period of time, the voucher can be placed on-hold for up to 30-days. If an individual is out of the home for more than 30-days, the voucher is subject to termination, but the individual can request another voucher when they return home.
- Homemaker services can only be provided when the individual with the voucher is residing in the home and cannot be provided if the individual is not physically present in the home.
- The home care agency will use your cleaning products, vacuum and mop; they do not provide equipment, laundry detergent or cleaning products.
- Individuals with voucher services must be home and available at the scheduled service time. Services will be scheduled in advance and we request that you provide a minimum of 24-hours' notice if you are not going to be available at your scheduled time.
- Providers have the right to refuse service to individuals when the provider's health or safety is deemed to be at risk, and/or if the individual is verbally or physically abusive to the provider. If the Office on Aging is unable to find a secondary agency that can meet your needs, your services may be subject to termination.

**LARIMER COUNTY OFFICE ON AGING  
AGING AND DISABILITY RESOURCES FOR COLORADO**

**(970) 498-7750 or [adrc@larimer.org](mailto:adrc@larimer.org)**

